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Governor

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State Health Commissioner

Indiana State
Department of Health
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TO: Local Health Departments

FROM: Gary O. Couch, Director 
Public Health Preparedness & Emergency Response Division
Indiana State Department of Health

DATE: November 21, 2008

RE: Upcoming Deadlines & Funding Update

The Public Health Preparedness & Emergency Response (PHPER) Division of the Indiana State Department of Health (ISDH) offered a \$10,000 grant to each local health department in the State of Indiana. Cities Readiness Initiative (CRI) jurisdictions, as designated by the Centers for Disease Control & Prevention (CDC), were offered additional funding through a second grant agreement. The Attachment A's in these grant agreements require that a budget detailing the proposed use of the funds be submitted to ISDH no later than December 1, 2008.

Please be advised that the deadline for participation in these grant opportunities is December 1, 2008. Specifically, all grant agreements must be received by the ISDH, signed by the local jurisdiction, and a budget proposal submitted by December 1, 2008. Any request for an exception to this deadline must also be submitted by December 1, 2008, to receive consideration.

Following this date, the grant funds will no longer be available to non-participating local health departments and will be redirected for other public health preparedness activities.

The Indiana State Department of Health intends to seek carryover of unused funds remaining from prior years. It is our intention to be able to offer an additional \$10,000 to our local health department partners. The additional \$10,000 will be added to the original \$10,000 grant agreement by formal amendment. No additional activities will be required for receipt of the funding. However, only those local health departments participating in current year activities with executed grant agreements will be eligible for the carryover funding. **Please be advised that there is no guarantee that this additional funding will be received.** The ISDH has not yet submitted this request and the CDC has not yet approved this request. The CDC has not yet determined whether carryover, in its entirety or a percentage of the whole, will be available to states at all.

Thank you for your attention to these matters. Please direct any questions to Barbara Lucas, Grants Coordinator, at barlucas@isdh.in.gov or (317) 234-6483. Signed grant agreements should be returned to the ISDH pursuant to instructions received with the grant agreement.